			OMB A	oproval #: 270			
AMENDMENT OF SOLICITATION				1. CONTRAC	12		PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 12	3. EFFECTIVE SEP 2	8 20 <b>01</b>	4. REQUISITION/PURCHASE REQ. NO. 5. PROJECT NO. (If applicable *See page 1.a			OJECT NO. (If applicable)	
6. ISSUED BY CODE		22-K		RED BY (If other		COD	E
Procurement Office George C. Marshall Space Flight Center National Aeronautics and Space Administration Marshall Space Flight Center, AL 35812  MSFC Adm: PS22-K/Marianne Campbel 256-544-6496 Marianne.campbell@msfc.nasa.gov AUTOMATED INVOICE PAYMENT INFORMATION: (2)					•		
8. NAME AND ADDRESS OF CONTRACTOR (A		State, and Zip Code	e) (x)	9A. AMENDA	MENT OF SOLICI	TATION I	NO.
Hernandez Engineering, Inc. 16055 Space Center Boulevard Houston TX 77062	, Suite 725		x	10A. MODIFI NAS8-	SEE ITEM 11) CATION OF CON- 00179 (SEE ITEM 13)	NTRACT/	ORDER NO.
CODE	CILITY CODE	2Y303		10/01/			
			MENDME			vs.	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS  The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  (a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.  12. ACCOUNTING AND APPROPRIATION DATA (If required)  See page 1.a  13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.  (x) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.  B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).							
X D. OTHER (Specify type of modification LIMITATION OF FUNDS" at						ontract	r AND 52.232-22,
E. IMPORTANT: Contractor Sis not,	is required to sig	n this documen	t and return _	copies	to the issuing		7
14. DESCRIPTION OF AMENDMENT/MODIFICA	ATION (Organized I	by UCF section he	adings, includin	g solicitation/con	tract subject mat	ter where	teasible.)
		Earned	Ear	ned			
Negotiated Pot	tential	Metric Eval	. Perfor	mance	Contrac	t	Total Sum
Est. Cost Aw	ard Fee	<u>Fee</u>	<u>Eval</u>	. Fee	<u>Value</u>		Alloted
This Mod <u>\$7,023,811.00</u> \$	203,383.00 429,895.00 633,278.00	\$78,362.0 <u>\$0.0</u> \$78,362.0 referenced in Item	00 00 \$111	079.00 \$0.00 079.00	\$6,917,15 <u>\$7,453,70</u> \$14,370,85 red, remains unch	06.00 58.00	\$6,878,470.00 <u>\$703,000.00</u> \$7,581,470.00
15A. NAME AND TITLE OF SIGNER (Type or p.			16A. NAME A Byron	ND TITLE OF C W. Butler	ONTRACTING C		
15B. CONTRACTOR/OFFEROR	15C. D/	ATE SIGNED	16B. UN()	Cting Office STANGS OF SY RON W. BU	TIED BY		16C. DATE SIGNED SEP 2 8 2001
(Signature of person authorized to sign)				innature of Cont	recting Officer		d

# ACCOUNTING AND APPROPRIATION DATA

1-1-QS-D1457(S6)(1F)	398-95-02-R100-QS-1-002-000-2550	801/20111	\$121,000.00
	398-95-03-R100-QS-1-002-000-2550	801/20111	\$40,000.00
	721-10-10-R100-QS-1-00S-000-2550	801/20110	\$72,000.00
	323-99-01-R100-QS-1-00Q-000-2550	801/20112	\$50,000.00
1-1-QS-D1457(S7)(1F)	721-10-43-R100-QS-1-00S-000-2550	801/20110	\$40,000.00
1-1-QS-D1457(S9)(1F)	487-24-03-R100-QS-1-002-000-2550	801/20111	\$80,000.00
1-1-QS-D5454(1F)	949-10-00-R100-QS-1-003-000-2550	801/20111	\$300,000.00
		Total	\$703,000.00

The purpose of this modification is to exercise Option No. 1. The contractor shall perform the work called for in Attachment J-1, Performance Work Statement during the performance of this option commencing October 1, 2001, and continuing through September 30, 2002. The estimated cost for this option period is \$7,023,811, with a potential performance evaluation fee of \$257,937 and a potential metrics evaluation fee of \$171,958. In addition, this modification provides incremental funding pursuant to the "LIMITATION OF FUNDS" clause and the Contractor's letter dated September 24, 2001.

The foregoing action is further implemented by the inclusion of the following changes marked in **BOLD**.

1. Clause B.2 <u>CONTRACT COST AND FEES</u> paragraphs (b) and (c) are deleted in their entirety and the following is substituted in lieu thereof:

# **B.2 CONTRACT COST AND FEES**

"(b) A summary of the estimated cost and fees for the performance of work under this contract is as follows:

		A .11	
	Previous Amount	Adjusted this Mod	New Total
Estimated Cost	\$6,524,328.00	\$7,023,811.00	\$13,548,139.00
Potential Award Fee(s)	\$203,383.00	\$429,895.00	\$633,278.00
Potential Performance Evaluation Fee (60%)	\$122,030.00	\$257,937.00	\$379,967.00
Potential Metrics Evaluation Fee 40%	\$81,353.00	\$171,958.00	\$253,311.00
Earned Performance Evaluation Fee	\$111,079.00	\$0.00	\$111,079.00
Earned Metric Evaluation Fee	\$78,362.00	\$0.00	\$78,362.00
Total	6,917,152.00	\$7,453,706.00	\$14,370,858.00

2. Pursuant to the "Limitation of Funds Clause" and the contractor's letter dated September 24, 2001, Clause B.5 CONTRACT FUNDING (1852.232-81) (JUN 1990) is deleted in its entirety and the following is substituted in lieu thereof:

## "B.5 <u>CONTRACT FUNDING (1852.232-81) (JUN 1990)</u>

- (a) For purposes of payment of cost, exclusive of fee, in accordance with the Limitation of Funds clause, the total amount allotted by the Government to this Contract is §7,190,038. This allotment is for efforts required under Sections A through J inclusive of this Contract and covers the estimated period of performance from October 1, 2000 through October 30, 2001.
- (b) An additional amount of **\$391,432** is obligated under this contract for payment of fee.
  - (c) Recapitulation of funding is as follows

	<u>Previous</u>	This Award	<u>Total</u>
Estimated Cost	\$6,526,618.00	\$663,420.00	\$7,190,038.00
Provisional Award Fee	\$162,411.00	\$39,580.00	\$201,991.00
Earned Award Fee	\$189,441.00	\$0.00	\$189,441.00
Performance Eval. Fee	\$111,079.00	\$0.00	\$111,079.00
Metrics Eval. Fee	\$78,362.00	\$0.00	\$78,362.00
Total Sum Allotted	\$6,878,470.00	\$703,000.00	\$7,581,470.00

(End of Clause)"

3. Clause F.2 <u>PERIOD OF PERFORMANCE</u>, paragraph (a) is deleted in its entirety and the following is substituted in lieu thereof:

# "Clause F.2 PERIOD OF PERFORMANCE

- (a) The period of performance of this contract shall be from October 1, 2000, through September 30, 2002."
- 4. Attachment J-3, Wage Determination No. 1994-2008, Revision No. 14 is hereby deleted in its entirety and replaced with the Attachment J-3, Wage Determination No. 1994-2008, Revision No. 16

## ATTACHMENT J-3

## \*\*\*\*\* MOU WD PROGRAM \*\*\*\*\*

WASHINGTON D.C. 20210

Wage Determination No.: 1994-2008

Revision No.: 16

Director Wage Determinations | Date Of Last Revision: 05/24/2001

States: Alabama, Tennessee

William W.Gross

Area: Alabama Counties of Colbert, Franklin, Jackson, Lauderdale, Lawrence,

Limestone, Madison, Marion, Marshall, Morgan, Winston

Tennessee Counties of Giles, Lawrence, Lincoln, Moore, Wayne

Division of

## OCCUPATION TITLE MINIMUM WAGE RATE

## Administrative Support and Clerical Occupations

Accounting Clerk I	7.62
Accounting Clerk II	9.17
Accounting Clerk III	11.66
Accounting Clerk IV	14.58
Court Reporter	12.65
Dispatcher, Motor Vehicle	12.65
Document Preparation Clerk	10.59
Duplicating Machine Operator	10.59
Film/Tape Librarian	9.32
General Clerk I	8.22
General Clerk II	9.27
General Clerk III	9.91
General Clerk IV	11.59
Housing Referral Assistant	15.11
Key Entry Operator I	8.89
Key Entry Operator II	10.59
Messenger (Courier)	7.39
Order Clerk I	8.89
Order Clerk II	12.07
Personnel Assistant (Employment) I	7.97
Personnel Assistant (Employment) II	10.51
Personnel Assistant (Employment) III	11.75
Personnel Assistant (Employment) IV	11.94
Production Control Clerk	15.11
Rental Clerk	10.72
Scheduler, Maintenance	10.72
Secretary I	10.72
Secretary II	12.65
Secretary III	15.11
Secretary IV	18.39
Secretary V	20.42
Service Order Dispatcher	10.72
Stenographer I	12.52
Stenographer II	14.19
Supply Technician	18.39
Survey Worker (Interviewer)	12.65
Switchboard Operator-Receptionist	8.37
Test Examiner	12.65
Test Proctor	12.65
Travel Clerk I	7.92

<sup>\*\*</sup>Fringe Benefits Required Follow the Occupational Listing\*\*

Travel Clerk II	8.39
Travel Clerk III	8.95
Word Processor I	10.18
Word Processor II	11.43
Word Processor III	12.78
Automatic Data Processing Occupations	
Computer Data Librarian	9.31
Computer Operator I	11.23
Computer Operator II	12.59
Computer Operator III	15.15
Computer Operator IV	6.64
Computer Operator V	18.43
Computer Programmer I (1)	15.71
Computer Programmer II (1)	18.50
Computer Programmer III (1)	
Computer Programmer IV (1)	22.07
	26.70
Computer Systems Analyst I (1)	22.30
Computer Systems Analyst II (1)	24.98
Computer Systems Analyst III (1)	30.46
Peripheral Equipment Operator	11.28
Automotive Service Occupations	
Automobiles Daile Descious William La	
Automotive Body Repairer, Fiberglass	15.98
Automotive Glass Installer	14.56
Automotive Worker	14.56
Electrician, Automotive	15.28
Mobile Equipment Servicer	13.20
Motor Equipment Metal Mechanic	15.98
Motor Equipment Metal Worker	14.56
Motor Vehicle Mechanic	15.98
Motor Vehicle Mechanic Helper	12.52
Motor Vehicle Upholstery Worker	13.90
Motor Vehicle Wrecker	14.56
Painter, Automotive	15.28
Radiator Repair Specialist	14.56
Tire Repairer	12.75
Transmission Repair Specialist	15.98
Food Preparation and Service Occupations	
Baker	8.69
Cook I	7.87
Cook II	8.85
Dishwasher	6.95
Food Service Worker	6.95
Meat Cutter	9.99
Waiter/Waitress	6.82
Furniture Maintenance and Repair Occupations	
Electrostatic Spray Painter	15 50
Furniture Handler	17.56
Furniture Handler Furniture Refinisher	13.94
	17.56
Furniture Refinisher Helper	14.41
Furniture Repairer, Minor	15.98
Upholsterer	17.56

# General Services and Support Occupations

	7.40
Cleaner, Vehicles	7.42
Elevator Operator	7.22
Gardener	8.89 6.39
House Keeping Aid I	7.72
House Keeping Aid II	7.72
Janitor	7.34
Laborer, Grounds Maintenance	5.94
Maid or Houseman	8.14
Pest Controller	- 34
Refuse Collector	8.86
Tractor Operator	7.38
Window Cleaner	,
Health Occupations	
Dental Assistant	10.98
Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	10.98
Licensed Practical Nurse I	10.05
Licensed Practical Nurse II	11.28
Licensed Practical Nurse III	12.63
Medical Assistant	9.81
Medical Laboratory Technician	11.28
Medical Record Clerk	11.28
Medical Record Technician	13.60
Nursing Assistant I	7.75
Nursing Assistant II	8.71 9.50
Nursing Assistant III	
Nursing Assistant IV	10.66 12.24
Pharmacy Technician	11.28
Phlebotomist	14.90
Registered Nurse I	18.23
Registered Nurse II	18.23
Registered Nurse II, Specialist	22.05
Registered Nurse III Registered Nurse III, Anesthetist	22.05
	26.43
Registered Nurse IV	20.13
Information and Arts Occupations	
Audiovisual Librarian	18.39
Exhibits Specialist I	15.53
Exhibits Specialist II	20.75
Exhibits Specialist III	23.00
Illustrator I	15.53
Illustrator II	20.75
Illustrator III	23.00
Librarian	19.27
Library Technician	12.42
Photographer I	13.01 15.02
Photographer II	17.99
Photographer III	22.00
Photographer IV	26.70
Photographer V	20.70
Laundry, Dry Cleaning, Pressing and Related Occupations	
Assembler	6.90

Counter Attendant	6.90
Dry Cleaner	7.29
Finisher, Flatwork, Machine	6.90
Presser, Hand	6.90
Presser, Machine, Drycleaning	6.90
Presser, Machine, Shirts	6.90
Presser, Machine, Wearing Apparel, Laundry	7.28
Sewing Machine Operator	7.64
Tailor	8.36
Washer, Machine	7.42
Machine Tool Operation and Repair Occupations	
Machine-Tool Operator (Toolroom)	17.56
Tool and Die Maker	21.41
Material Handling and Packing Occupations	
Forklift Operator	14.01
Fuel Distribution System Operator	16.43
Material Coordinator	15.73
Material Expediter	15.73
Material Handling Laborer	9.58
Order Filler	10.87
Production Line Worker (Food Processing)	10.51
Shipping Packer	10.51
Shipping/Receiving Clerk	10.51
Stock Clerk (Shelf Stocker; Store Worker II)	11.74
Store Worker I	8.83
Tools and Parts Attendant	12.44
Warehouse Specialist	10.51
Mechanics and Maintenance and Repair Occupations	
Aircraft Mechanic	18.38
Aircraft Mechanic Helper	14.41
Aircraft Quality Control Inspector	20.21
Aircraft Servicer	15.98
Aircraft Worker	16.75
Appliance Mechanic	17.56
Bicycle Repairer	14.66
Cable Splicer	18.38
Carpenter, Maintenance	17.56
Carpet Layer	16.75
Electrician, Maintenance	20.61
Electronics Technician, Maintenance I	12.89
Electronics Technician, Maintenance II	22.22
Electronics Technician, Maintenance III	23.15
Fabric Worker	15.98
Fire Alarm System Mechanic	18.38
Fire Extinguisher Repairer	15.72
Fuel Distribution System Mechanic	18.38
General Maintenance Worker	16.43
Heating, Refrigeration and Air Conditioning Mechanic	18.38
Heavy Equipment Mechanic	18.38
Heavy Equipment Operator	17.87
Instrument Mechanic	18.38
Laborer	8.38
Locksmith	17.56

Machinery Maintenance Mechanic	20.72
Machinist, Maintenance	16.92
Maintenance Trades Helper	14.41 18.38
Millwright	17.56
Office Appliance Repairer	17.56
Painter, Aircraft Painter, Maintenance	17.56
Pipefitter, Maintenance	18.38
Plumber, Maintenance	17.56
Pneudraulic Systems Mechanic	18.38
Rigger	18.38
Scale Mechanic	16.75
Sheet-Metal Worker, Maintenance	18.38
Small Engine Mechanic	16.75
Telecommunication Mechanic I	18.38
Telecommunication Mechanic II	20.21
Telephone Lineman	18.38
Welder, Combination, Maintenance	18.38
Well Driller	18.38
Woodcraft Worker	18.38
Woodworker	16.43
Miscellaneous Occupations	
Animal Caretaker	7.08
Carnival Equipment Operator	7.70
Carnival Equipment Repairer	8.09
Carnival Worker	6.38
Cashier	6.47
Desk Clerk	6.90
Embalmer	16.64
Lifeguard	8.87
Mortician	16.64
Park Attendant (Aide)	8.88
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	7.71 11.14
Recreation Specialist	8.74
Recycling Worker	7.71
Sales Clerk School Crossing Guard (Crosswalk Attendant)	6.38
Sport Official	7.71
Survey Party Chief (Chief of Party)	10.53
Surveying Aide	6.48
Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	8.88
Swimming Pool Operator	8.71
Vending Machine Attendant	7.60
Vending Machine Repairer	8.71
Vending Machine Repairer Helper	7.60
Personal Needs Occupations	
Child Care Attendant	6.95
Child Care Center Clerk	8.68 5.93
Chore Aid Homemaker	9.57
HOMEMOVET	9.31
Plant and System Operation Occupations	
Boiler Tender	18.86
Sewage Plant Operator	17.56

	17.56
Protective Service Occupations	
Alarm Monitor Corrections Officer Court Security Officer Detention Officer Firefighter Guard I Guard II Police Officer Stevedoring/Longshoremen Occupations	11.60 10.88 10.38 10.83 9.62 7.19
Blocker and Bracer	12.20
Hatch Tender	12.20
Line Handler	12.20
Stevedore I	11.66
Stevedore II	12.79
Technical Occupations	
Air Traffic Control Specialist, Center (2) Air Traffic Control Specialist, Station (2) Air Traffic Control Specialist, Terminal (2) Archeological Technician I Archeological Technician III Archeological Technician III Cartographic Technician Civil Engineering Technician Computer Based Training (CBT) Specialist/ Instructor Drafter I Drafter II Drafter III Drafter IV Engineering Technician II Engineering Technician II Engineering Technician III Engineering Technician IV Engineering Technician V Engineering Technician V Engineering Technician V Instructor Laboratory Technician Flight Simulator/Instructor (Pilot) Graphic Artist Instructor Laboratory Technician Mathematical Technician Paralegal/Legal Assistant II Paralegal/Legal Assistant III Paralegal/Legal Assistant III Paralegal/Legal Assistant IV Photooptics Technician Technicial Writer Unexploded (UXO) Safety Escort Unexploded (UXO) Safety Escort Unexploded (UXO) Sweep Personnel Unexploded Ordnance (UXO) Technician I	27.11 18.69 20.58 14.96 16.74 20.75 20.75 22.30 13.34 14.96 16.94 20.75 11.95 14.86 22.87 34.74 15.89 23.60 19.39 17.23 13.87 18.79 11.82 17.18 20.96 25.37 19.14 19.14

Unexploded Ordnance (UXO) Technician II		23.15
Unexploded Ordnance (UXO) Technician III		27.74
Weather Observer, Combined Upper Air and Surface Programs	(3)	15.95
Weather Observer, Senior (3)		16.30
Weather Observer, Upper Air (3)		15.95

### Transportation/ Mobile Equipment Operation Occupations

Bus Driver	11.02
Parking and Lot Attendant	7.11
Shuttle Bus Driver	10.41
Taxi Driver	۶ 52
Truckdriver, Heavy Truck	.2.79
Truckdriver, Light Truck	10.41
Truckdriver, Medium Truck	11.79
Truckdriver, Tractor-Trailer	13.05

## ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: Life, accident, and health insurance plans, sick leave, pension plans, civic and personal leave, severance pay, and savings and thrift plans. Minimum employer contributions costing an average of \$2.56 per hour computed on the basis of all hours worked by service employees employed on the contract.

**VACATION:** 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 20 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

# THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.
- 3) WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

#### \*\* HAZARDOUS PAY DIFFERENTIAL \*\*

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition.

IMPORTANT NOTE: These differentials are only applicable to work that has been
specifically designated by the agency for ordnance, explosives, and incendiary
material differential pay.

### \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

## \*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\*

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing

to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

# REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE (Standard Form 1444 (SF 1444))

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.